

CAROLINE CHURCH
SPRING 2018 11:15 A.M.
USHER/GREETER & READER SCHEDULE

| Baptisms "B" | Usher 1 | Phone | Usher 2 | Phone | Reader | Phone |
|---------------------------------------|-------------------|-------|-------------|--------------|---------------------------------|-------|
| 2/11 | Bob Brown | | | | Mary Wueste | |
| 2/14 10am Ash Wed. | | | | | | |
| 2/14 5pm Ash Wed. | | | | | | |
| 2/14 7pm Ash Wed. | | | | | | |
| 2/18 | William Harvey | | | | William Harvey | |
| 2/25 | Bob Brown | | | | Mary Wueste | |
| 3/4 | Calvin Hazell | | | | <i>Eucharistic Minister</i> | |
| 3/11 Daylight Savings | Mark LaSorsa | | | | Mark LaSorsa | |
| 3/18 | Edward Kemp | | | | Mary Wueste | |
| 3/25 Palm Sunday | Gary Mis | | Dan Johnson | 821- 3408 | Dan Johnson | |
| 3/28 7pm Tenebrae | | | | | | |
| 3/29 7pm Maundy Thurs. | | | | | | |
| 3/30 Good Fri. 10am Stations | | | | | | |

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|---|-----------------|--|-----------------|--|-----------------|--|
| 3/30 5pm Good Fri. | | | | | | |
| 3/30 7pm Good Fri. | | | | | | |
| 3/31 8am Holy Sat. | | | | | | |
| 3/31 7pm Holy Sat. Great Vigil | | | | | | |
| 4/1 6am Sunrise Easter | | | | | | |
| 4/1 8am Easter | | | | | | |
| 4/1 9:30am Easter | | | | | | |
| 4/1 11:15am Easter | Bob Brown | | Gillian Winters | | Gillian Winters | |
| 4/8 | Gary Mis | | | | Mary Wueste | |
| 4/15 | William Harvey | | | | William Harvey | |
| 4/22 | James Romanelli | | | | James Romanelli | |
| 4/29 | Edward Vitale | | | | Edward Vitale | |
| 5/6 | Bob Brown | | | | Mary Wueste | |
| 5/10 7pm Ascension Thurs. | | | | | | |

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|-----------------------------------|---------------|--|--|--|---------------|--|
| 5/13 | Robert Clancy | | | | Eileen Clancy | |
| 5/20 | Bob Brown | | | | Mary Wueste | |
| 5/27 | Gary Mis | | | | Gary Mis | |
| 6/3 | Fred Johansen | | | | Fred Johansen | |
| 6/10 Last Day Sunday School | Bob Brown | | | | Mary Wueste | |

Usher/Greeter Reader notes: Please check the schedule often, for you may be ushering but not reading!

Note: At the 11:15 am there is one usher assigned unless there is a baptism. If the usher assigned does not normally read the 1st lesson, the Eucharistic Minister will do the reading. This is listed on the schedule and the office will have informed and sent the reading to the Eucharistic Minister ahead of time. Also, at the 11:15 am service you need not have parishioners bring up the bread and wine unless there is a baptism.

- If out of town **you** must arrange for a substitute usher or usher/reader. You can switch weeks with another usher or reader by contacting the individual ahead of time.
- If your usher partner does not show for the service request assistance from other ushers or parishioners attending the service at the collection, Eucharist, and when counting the collection.
- When the usher or a parishioner designated to read does not show: If you yourself cannot do the reading inform Canon Richard, or the Eucharistic Minister before the service.
- **Do not seat parishioners until the opening procession is completed or during the Lessons and the Holy Gospel.**
- **When counting attendance include those serving on the altar, the choir, and the balcony.**

Communion:

- Be mindful and alert Clergy of parishioners who may require Communion at their pew.
- It is important that those with difficulty walking be assisted to and from the communion rail.

Visitors:

- Visitors to the Church are not familiar with the **step up** to the communion rail and should be assisted as well.

- Visitors should be encouraged to sign the visitor book in the lobby and to attend the coffee/punch hour.
- Visitors interested in attending Caroline Church should be brought to the attention of Canon Richard.
- Visitor information cards are available in the pews.

Usher reminders:

As parishioners enter select a couple or several individuals to bring up the bread and wine offering.

- When the offering is brought up after the collection Canon Richard will only bow once to both the acolyte holding the plates and the ushers at the same time. At which time you may also bow, turn and leave.
- Always bow before and after reading the first lesson.
- Inform parishioners about and distribute the “**Angel bags**” to the children. See that they are returned as well.
- Place the visitor book with stand and the food collection cart outside if the weather is good.

If any parishioners, women, men, or youth are interested in ushering and/or reading please give me a call at 631-689-1210 or email me at garymis1@gmail.com

Thank you for your important service to our Caroline Church community.

Gary G. Mis

Coordinator, Ushers/Greeters & Readers schedule