

Summer/Fall 2019

Caroline Church

Saturday 5pm & Sunday 8am & 10am Usher/Greeter Lector/Reader Schedule

Date	Usher	Usher	Reader
5pm July 6	Mark LaSorsa		Mark LaSorsa
8am July 7	Fred Johansen		Fred Johansen
10am July 7	Gary Mis	Bill Harvey	Mary Wueste
5pm July 13	Dan Johnson		Dan Johnson
8am July 14	James Romanelli		James Romanelli
10am July 14	Bud Kemp	David Elling	David Elling
5pm July 20	Eileen Roggemann		Eileen Roggemann
8am July 21	Ed Vitale		Ed Vitale
10am July 21 (Baptisms)	Bob Brown	Gillian Winters	Mirjana Ellis
5pm July 27	Bob Clancy		Bob Clancy
8am July 28	Linda Sanders		Linda Sanders
10am July 28	Bud Kemp	Bill Harvey	Barbara Tyler
5pm Aug.3	Barbara Russell		Barbara Russell
8am Aug.4	James Romanelli		James Romanelli
10am Aug.4	Cal Hazell	Dan Johnson	Dan Johnson
5pm Aug.10 (Baptism)	Ed Vitale		Ed Vitale
8am Aug.11	Eileen Roggemann		Eileen Roggemann
10am Aug.11	Bob Brown	David Elling	David Elling

5pm Aug.17	Mark LaSorsa		Mark Lasorsa
8am Aug.18	Eileen Clancy		Eileen Clancy
10am Aug.18	Dan Johnson	Gillian Winters	Virginia Cash
5pm Aug.24	Fred Johansen		Fred Johansen
8am Aug.25	Michael Russell		Michael Russell
10am Aug.25 (Baptism)	Bill Harvey	Gary Mis	Barbara Tyler
5pm Aug.31	Cal Hazell		Eucharistic Minister
8am Sept.1	Eileen Roggemann		Eileen Roggemann
10am Sept.1	Bob Brown	David Elling	Triumpf Qosej
5pm Sept.7	Mark LaSorsa		Mark LaSorsa
8am Sept.8	James Romanelli		James Romanelli
9:30am Sept.8	Gillian Winters	Dan Johnson	Valerie Stubberfield
Sunday School Begins			
5pm Sept.14	Eileen Clancy		Eileen Clancy
8am Sept.15	Fred Johansen		Fred Johansen
9:30am Sept.15	Bud Kemp	Bill Harvey	Bill Harvey
5pm Sept.21	Linda Sanders		Linda Sanders
8am Sept.22	Bob Clancy		Bob Clancy
9:30am Sept.22	Cal Hazell	Gary Mis	Mirjana Ellis
5pm Sept.28	Barbara Russell		Barbara Russell
8am Sept.29	Ed Vitale		Ed Vitale
9:30am Sept.29	Gary Mis	Gillian Winters	Gillian Winters

Usher/Greeter Reader notes: Please check the schedule often, for you may be ushering but not reading!

If you cannot serve please contact another reader and/or usher and arrange for a substitute.

Note: The Saturday 5pm services and the 8am Sunday Services only have one Usher assigned.

The assigned Usher is also the Reader of the first Lesson unless indicated otherwise such as the Eucharistic Minister because the Usher assigned is not a Reader.

Please come at least 15-20 minutes before the service begins to properly greet parishioners and give out the bulletins.

Important: Since only one Usher is assigned you must remain at the front of the Church to properly assist communicants at the altar rail steps. You may request assistance from another Usher or parishioner present in the congregation for collection and communion. Visitors and the elderly may especially require assistance at the altar rail steps and outside stairs. Be vigilant to those who may need your assistance.

Usher/Greeter Reader notes:

- If your usher partner does not show for the service request assistance from other ushers or parishioners attending the service at the collection, Eucharist, and when counting the collection.
- When the usher or a parishioner designated to read does not show: If you yourself cannot do the reading inform Canon Richard, or the Eucharistic Minister before the service.
- **Do not seat parishioners until the opening procession is completed or during the Lessons and the Holy Gospel.**
- **When counting attendance be sure to include those serving on the altar, the choir, and the balcony.**
- **Please be respectful of those already in the church who may be in silent prayer before the service by keeping the noise in the vestibule at a minimum.**

Communion:

- Be mindful and alert Clergy of parishioners who may require Communion at their pew.
- It is important that those with difficulty walking be assisted to and from the communion rail.

Visitors:

- Visitors to the Church are not familiar with the step up to the communion rail and should be assisted as well.
- Visitors should be encouraged to sign the visitor book in the lobby and to attend the coffee/punch hour.
- Visitors interested in attending Caroline Church should be brought to the attention of Canon Richard.
- Visitor information cards are available in the pews.

Usher reminders:

As parishioners enter select a couple or several individuals to bring up the bread and wine offering.

- When the offering is brought up after the collection Canon Richard will only bow once to both the acolyte holding the plates and the ushers at the same time. At which time you may also bow, turn and leave.
- Always bow before and after reading the first lesson out of the book on the lectern.
- Inform parishioners about and distribute the “Angel bags” to the children. See that they are returned as well.
- Place the visitor book with stand and the food collection cart outside if the weather is good.

If any parishioners, women, men, or youth are interested in ushering and/or reading please give me a call at 631-689-1210 or email me at garymis1@gmail.com Thank you for your important service to our Caroline Church community.

Gary G. Mis, *Coordinator, Ushers/Greeters & Readers schedule.*